

## Booking Terms and Conditions

**£150.00 Initial retaining fee payable to secure the requested date**  
**50% 3 months prior to wedding date**  
**Final balance 2 weeks before wedding date**

1. All photographs sizes are nominal and we reserve the right to alter a certain photograph if we feel this will enhance the finished image.
2. We reserve total artistic licence in relation to poses and locations used.
3. In the unlikely event of photographic loss, curtailment or cancellation of services outside the control of the photographer, liability will be restricted to all monies paid. The photographer will not be liable for any consequential loss however caused.
4. Any photograph taken may be used for submission to any exhibition, publication or competition. It may also be used for promotional purposes.
5. The retainer fee is to secure the services of Steve Ford – Photography for a specific time, date and location. The retaining fees are therefore non-returnable upon cancellation or postponement. Postponement is at the discretion and availability of Steve Ford Photography and may require an additional payment which will be subtracted from the balance owing. Any adjustment in costs will be informed at the time.
6. Cancellation or postponement must be confirmed in writing and only by agreement with ourselves, subject to cancellation/postponement fees.
7. Cancellation or postponement of this booking made within 3 months of the date booked will incur a cancellation/postponement fee of at least 50% of any remaining balance. Any postponement or cancellation made within 4 weeks will result in full balance of package payable. Any adjustment must be made in writing and sent by recorded delivery or proof of delivery.
8. Please note that any photographs specifically requested will form part of your choices in the size provided.
9. In the event of inclement weather conditions, you are requested to arrange a suitable venue for photographs should the need arise.
10. Whilst we do not mind guests taking photographs for themselves please note that we cannot have guests interfering, delaying or tailing the photographer.
11. Whilst we endeavour to include family & guests into the coverage, we cannot be held responsible for those who do not wish to be included or unavailable at the time of the photographs being taken.
12. Whilst we do give ample time to choose images that are to complete your book/album we must respectfully request that these are completed within 6 months of the collection of proofs, a surcharge may be added if not completed within this time. Any order not given within 12 months will be deemed as completed & fulfilled.

“I/We have read and fully understand the terms and conditions set out and confirm our  
Booking with Steve Ford – Photography to attend and photograph our wedding”

Signed ..... Date ..... Print Name .....

\*Please note your signature together with the details set out overleaf is part of a legally binding contract.  
If you do not wish to be bound by them, please do not sign